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No: 07 - TTR  
April 22 2025

## PROPOSAL

*Regarding the amendment and supplementation of the Regulations on the operation of the Board of Directors*

### **TO: GENERAL MEETING OF SHAREHOLDERS OF VIETRAVEL COMPANY**

- Under the provisions of the law on Enterprise Law No. 59/2020/QH14 and Securities Law No. 54/2019/QH14;
- Under the implementation process of the Charter of organization and operation of Vietnam Transport Tourism and Marketing Joint Stock Company - Vietravel;
- Under the Minutes and Resolution of the Board of Directors meeting on approving the documents of the 2025 Annual General Meeting of Shareholders;

**The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval the following contents:**

1. Approves the amendments to the Regulations on the operation of the Board of Directors of Vietnam Tourism and Transport Marketing Joint Stock Company - Vietravel. Attached is the detailed explanation table of the amendments.
2. Respectfully submits to the 2025 Annual General Meeting of Shareholders for approval. ✓

Regards!

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**



**NGUYEN QUOC KY**

**OVERSEAS OFFICES:**

USA - FRANCE - AUSTRALIA - SINGAPORE - THAILAND - CAMBODIA.

**VIETNAM BRANCHES:**

HA NOI - QUANG NINH - THAI NGUYEN - HAI PHONG - VINH - HUE - DA NANG - QUANG NGAI - QUY NHON - BUON MA THUOT - NHA TRANG - DA LAT - VUNG TAU  
DONG NAI - BINH DUONG - CAN THO - LONG XUYEN - RACH GIA - PHU QUOC - CA MAU.

**TRAVEL BOOKING OFFICES IN HCMC:**

CONG HOA - GO VAP - PHU MY HUNG.

**MEMBERS OF VIETRAVEL:**

VIETRAVEL AIRLINES - WORLDTRANS - VIETRAVEL INVEST - TRIPU - BEEVENT JSC - CDIMEX - ASIA EXPRESS TRANSPORT SERVICE ENTERPRISE  
GREEN LEAF CENTER VIETNAM - TOUR GUIDE OPERATION - VIETNAM MANPOWER CENTER - VIETRAVEL ACADEMY.



## EXPLANATORY TABLE OF AMENDMENTS AND SUPPLEMENTS TO THE BOARD OF DIRECTORS' OPERATIONAL REGULATIONS

No.	Article	Previous Content	Amended Content	Reason
1	General change throughout the Regulation	Former company name: “Vietnam Travel and Marketing Transport Joint Stock Company - Vietravel”	New company name: “Vietravel Tourism Joint Stock Company”	To simplify and enhance meaning, while ensuring brand identity during the company's development.
2	Article 15. Board of Directors’ Meeting – Clause 3.1	Additional clarification	3.1 When the Chairman of the Board of Directors deems it necessary for the benefit of the Company	Clarification of the Chairman’s authority as provided in Clause 2, Article 15 of the Regulations.
3	Article 15. Board of Directors’ Meeting – Clause 14	14. Approval of resolutions in written form: A resolution passed in written form shall be approved based on the affirmative vote of the majority of voting members of the Board. Such a resolution shall be as valid and effectual as one passed in a meeting. It may be passed using multiple copies of the same document if one or more members sign each.	14. Approval of resolutions in written form: A resolution passed in written form shall be approved based on the affirmative vote of the majority of voting members of the Board. Such a resolution shall be as valid and effectual as one passed in a meeting. It may be passed using multiple copies of the same	To regulate the procedures, processes, and deadlines for passing resolutions via written consultation.







			<p>document if one or more members sign each. Alternatively, upon receipt, the voting ballots of the Board members shall be compiled and documented into the Board meeting minutes with all members' signatures. In such cases, members must vote and respond within 03 days of receiving the voting ballot. For urgent or significant matters determined by the Chairman, members must respond within 24 hours of receiving the ballot.</p>	
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